

You can add a file (txt doc docx xls xlsx pdf ppt pptx pps ppsx odt ods odp) to your website as long as the content type you are adding it to has a 'File' option. If the content type does not have a 'File' option, it can most likely be added by visiting the 'Manage Fields' tab for that content type and adding it.

## PREPARE TO ADD A FILE

Knowing where your file is located on your computer will make adding it to the website quick and easy. Once you know where your file is locally navigate to the page you want to add it to.

## ADD A FILE

**FILES** ←

**Add a new file**

Choose File No file chosen Upload

Files must be less than 32 MB.  
Allowed file types: txt doc docx xls xlsx pdf ppt pptx pps ppsx odt ods odp.

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**FILES**

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## FILES

**FILE INFORMATION**

+  IndieCommerce-Contract\_0.pdf (672.1 KB) ←

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**Add a new file**

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