Blocks are the boxes of content (such as "User Login" or "IndieBound Next List") that can be displayed in regions (such as header or sidebar) and be set to display on all or specific pages. Blocks can be composed of text, images, links, and other standard HTML. They can also be used to embed codes for widgets from outside sources like YouTube, or Facebook.

Though we provide some blocks automatically, blocks are also made available to your site by enabling modules and creating your own. Once created, a Block can be modified to adjust its position and placement on your website pages, to determine which pages it is displayed on, who may view it and whether or not a user can adjust its visibility.

Items that can be found as blocks are listed below:

- **Default Blocks**: In the system, these are generated for all sites and include blocks like 'Indie Next List,' 'Event Calendar,' 'Search Form, etc.
- **Menu Blocks**: Any time a new menu is created, a block will also appear in the 'Disabled' section.
- **New Module Blocks**: Some features that are activated upon request contain blocks. For example, 'Nice Menus,' 'Superfish,' or the 'Wishlist.'
- **User Generated Blocks**: New content blocks that are created by admins.
- **View Blocks**: When creating a view, the user is given the option to export the view as a block (this is an advanced feature).

Ready to start utilizing 'Blocks'? Great! Here's an overview of the 'Block Administration' page along with how to create a new block/modify an existing one.

**BLOCK ADMINISTRATION PAGE**
Note: We provide several blocks already loaded in the ‘Disabled’ section for you, such as the ‘Indie Next List’ and ‘Calendar of Events’. Make sure you take a look there!

CREATE/MODIFY A BLOCK

1. **Block title**
   - The title of the block as shown to the user. This field supports rich text (e.g., bold, italics, links).

2. **Block description**
   - A brief description of your block. Used on the Blocks administration page.

3. **Block body**
   - The body of the block with a rich text editor. This is where you can enter the content of the block.

4. **Text format**
   - The content of the block as shown to the user. Options include: Full HTML, Plain text, or Other.

5. **Region settings**
   - Specify in which themes and regions this block is displayed. Options include: Bootstrap Business (default theme), etc.
Remember to keep your blocks up-to-date with relevant information and to use different blocks on different pages to keep your website dynamic.