

CREATE THE VOCABULARY



Structure Appearance Configuration Message

Blocks

Contact form

Content types

Menus

Taxonomy **Add vocabulary**

Taxonomy **+**

Name * **1**

Event Type

Description **2**

Types of events held at the store

Save **3**

VOCABULARY NAME	OPERATIONS
+ Event Types	edit vocabulary list terms add terms 4

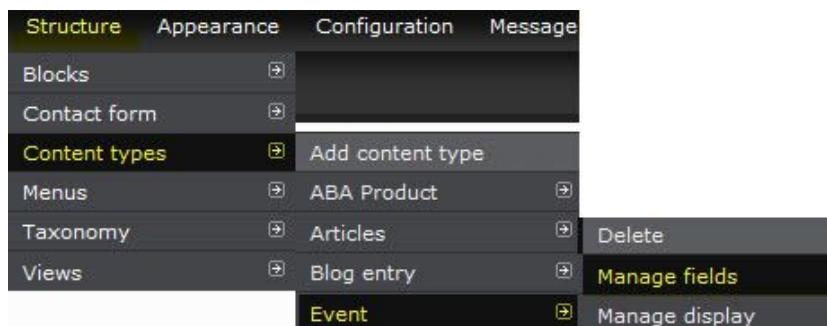
Name * **5**

Author Signings

Save **6**

Repeat steps 5 & 6 until all terms have been added.

ADD THE TAXONOMY TO YOUR CONTENT TYPE



Structure Appearance Configuration Message

Blocks

Contact form

Content types **Add content type**

Menus ABA Product

Taxonomy Articles Delete

Views Blog entry **Manage fields**

Event **Manage display**

+ **Add new field** **1**

Event Type **a** field_event_type [Edit]

Term reference **b**

Check boxes/radio buttons **c**

Label **a** Type of data to store. **b** Form element to edit the data. **c**

Save **2**

FIELD SETTINGS **3**

These settings apply to t

Vocabulary *

Book Review ▾
Event Type
:

Save field settings **4**

EVENT SETTINGS

These settings apply only to the *Event Types* field when used in the *Event* type.

Label *

Event Types

Required field **5**

Save settings **6**

CREATE THE EVENT

Content	Structure	Appearance	Configuration
Add content	Articles		
Books	Blog entry		
Webforms	Book Fair Pages		
	Event		

Title * **1**

Body (Edit summary) **2**

Source | Cut | Copy | Paste | Undo | ABC | Undo | Redo | Search | Undo | Ix

B **I** **U** **S** | x₂ | x^e | List | Bulleted list | Numbered list | Decrease indent | Increase indent | Quote | Unquote | Table | Table of contents

Format | Font | Size | A | A | Link | Unlink

EVENT DATE *

3

The date of the event.

 Show End Date**Date**

01/08/2016

E.g., 01/09/2016

Time

1:00PM

E.g., 1:00PM

to:

Date

01/08/2016

E.g., 01/09/2016

Time

1:00PM

E.g., 1:00PM

EVENT ADDRESS

4

The address of the event.

Address 1**Address 2****City****State****BOOKS**

5

Product ISBN, SKU, or Model**Event Types ***

6

 Author Signings Book Club**Menu settings**

Not in menu

Book outline

Not in book

Revision information

No revision

URL path settings

Automatic alias

Meta tags

Using defaults

Authoring information

By RyanQuinn

Publishing options

Published

7

Save

8

Preview

DISPLAYING TAXONOMY

- 1 Email staff@bookweb.org to let us know that you would like to display the taxonomy terms inline. We will enable the necessary modules. Once you receive confirmation that the modules have been enabled, continue with these steps.

